



Fee Schedule and Policy 2017/18

Registration Fee

A non-refundable registration fee of 5% is required for all new joiners, 2017/18 applications, payable upon acceptance of an offer. This registration fee will be deducted from tuition fees when the student takes up their place. The school does not charge a re-registration fee.

Tuition Fees

The following tuition fees represent the cost of tuition, textbooks and associated curricular materials*:

Tuition Fees*

Year Group	Annual Fee	Autumn Term (Aug - Dec) (4 months)	Spring Term (Jan - Mar) (3 months)	Summer Term (Apr - Jul) (3 months)	Registration Fee
Early Years FS1 & FS2	50,300 AED	20,120 AED	15,090 AED	15,090 AED	2,515 AED
Years 1 - 5	58,900 AED	23,560 AED	17,670 AED	17,670 AED	2,945 AED
Year 6 - 11	60,300 AED	24,120 AED	18,090 AED	18,090 AED	3,015 AED
Years 12 - 13	66,400 AED	26,560 AED	19,920 AED	19,920 AED	3,320 AED

Abu Dhabi Education Council "ADEC" approved fees. The fees are charged evenly based on a ten month year.

Examination Fees

All IGCSE (Years 10 & 11) and IB (Years 12 & 13) examination fees are inclusive of the school fees.

Bus Fees (optional)

To register your interest in the School Bus Service, please complete the Bus Service Request Form available upon request from the Finance Office or the bus transport supplier Shanawaz and submit to:
bisadbus@shanawazgroup.com

Bus Fees (optional)

Trip	Annual Fee	Autumn Term (Aug - Dec) (4 months)	Spring Term (Jan - Mar) (3 months)	Summer Term (Apr - Jul) (3 months)
Return Journey	8,000 AED	3,200 AED	2,400 AED	2,400 AED



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Bank Details

HSBS Bank Middle East Limited

- **Account Name :** BRITISH INTERNATIONAL SCHOOL L L C
- **Account No. :** 011-810751-001
- **IBAN No. :** AE34020000011810751001
- **Swift Code :** BBMEAEAD

1. Fees will be invoiced on an annual or termly basis depending on parental preference
2. Invoices are payable in full on the first day of term. Payment can be made by cheque, cash or bank transfer. Please note that all transfers should be made in UAE Dirhams (AED). The remitter should accept all bank and foreign exchange charges.
 - Please provide a copy of the bank remittance and the student's name to the Finance Office as proof of payment.
 - To help us identify your payment, please list your Customer Number (stated on your invoice) in the reference details during your transfer.
3. For new students, a registration fee of 5% is payable on acceptance of your application. This will be credited to your account and deducted from the tuition fees payable. This fee is non-refundable Where a student does not take the offered place or attends for less than the full first week.
4. Mid-term starters and leavers will have fees charged based on the following:
 - Where the student attends for up to three weeks of a term, the school will charge for one month of tuition fees
 - Where the student attends for over three weeks and up to six weeks of a term, the school will charge for two month of tuition fees
 - Where the student attends for over six weeks of a term, the school will charge for the full term.
 - For the purposes of this calculation part of a week is counted as a full week. Official holidays and absences from class are considered part of the week.

5. Non-payment of school fees

Where parents/ guardians are experiencing difficulty in meeting payment due dates they should contact the school immediately where repayment options will be discussed.

In cases of continued non-payment the school will, having exhausted all other options commence suspension procedures in line with ADEC guidelines. This will consist of a series of warning notices sent at weekly intervals. Suspension notice will be issued after three such warnings.

The school reserves the right to withhold examination report cards, transfer certificates and re-registering a student until all outstanding annual dues are settled.

We will not prevent students from sitting for any end-of-term or end-of-year examinations or any examinations assigned during the term as a consequence of non-payment of school fees.

6. Please notes that points 1 to 5 above are applicable to both tuition and transportation fees.