



## The British International School of Shanghai, Pudong Campus

### Job Description – Head of EAL

#### Introduction

The British International School of Shanghai, Pudong, is an all-through school of approximately 1,200 students aged from 18 months to 18 years.

There are 60 nationalities represented within our student body, and for the majority of students English is a second or even a third language. Whilst many are now fluent, the support that is provided to others to enable them to quickly access the curriculum is of paramount importance to the overall success of the school.

EAL is part of the English Faculty. The Head of EAL works alongside the Head of English and the Head of Literacy to raise the standards for English across the whole school.

#### Purpose of the Job

The Head of EAL oversees the provision for students who are learning English and require extra support to sufficiently access the curriculum. It is the role of the Head of EAL to lead and support teachers to produce the best lessons that will ensure each student makes rapid progress with their English capability and their confidence in using the language for all aspects of school life.

#### Responsibilities

The Head of EAL will:

- Oversee the assessment and monitoring of all students' level of English
- Ensure all students identified with EAL needs have up to date personalised learning plans that are shared with staff who work with these students
- Monitor teaching quality and work directly with teachers to ensure the highest standards of everyday classroom practice
- Create regular opportunities for teachers to share, reflect and improve on classroom practice
- Lead Department meetings, ensuring a focus on improving student outcomes
- Oversee the development of a progressive and effective EAL curriculum
- Monitor student progress, evaluate the success of EAL strategies and identify areas for improvement
- Ensure assessment and feedback strategies are of the highest standards and have a direct impact on improving the quality of teaching and learning
- Support teachers in the timely and effective reporting of information to parents

- Develop EAL to be an example of excellence to others within and beyond the school
- Communicate the successes and impact of EAL activities within and beyond our community

All members of staff contribute to the school's extra-curricular programme and are expected to play a full part in the life of the school.

## Person Specification

The Head of EAL will be:

- an outstanding teacher
- a trusted colleague
- student focussed
- a highly effective communicator
- adaptable and flexible to changes of circumstance
- a hard worker
- enthusiastic and compassionate

The Head of EAL will demonstrate a vision for outstanding provision for EAL for students of all ages, and the planning and leadership skills required to achieve that vision.

## Benefits

The British International School of Shanghai, Pudong and Nord Anglia Education will offer you an outstanding opportunity to lead in an international school of the highest standard. You will make a difference to the personal development of hundreds of young people and to the staff who work in the school.

The financial remuneration is comparable to that of the UK and there are additional benefits including housing and health insurance. You will receive professional support and development which will challenge you each day and prepare you for further career accomplishments.

China is an exciting country with an increasing influence on our world. You will live in Shanghai, a cosmopolitan world city, one which continues to develop each year within a healthy and growing economy. There are wonderful opportunities to visit and experience different parts of China and other East Asian countries.