

PA Meeting Minutes, 3rd May 2017, Daniela Menzel

Venue: C312

1. Welcome - Anna

Welcome Richard Thornhill as new principal in school and at the PA meeting.

2. Spring in Beijing – Daniela / Asa

> Daniela: Thank you to all the volunteers and participants! The dinner was a great success due to the many helpers. Feedback was very positive from all sides.

> Asa: Cost for Dinner and Dance were 97.875 RMB, tickets sold 136 for 93.250 RMB; profit via raffle tickets 22.700 RMB making a plus of 18.075 RMB for the event.

Proceeds from the Art Auction 15.200RMB add up to for the Myanmar project.

3. Parent Workshop – Daniel Smith

Daniel summarised the workshop intend and outcomes: Mixture of students, parents and teachers worked together on ideas to improve the reports and parent-teacher meeting in the primary school.

Main ideas now subject to discussion and decision at the leadership team are:

- add one additional report in December focusing on academic results
- change in the report format, more tick-boxes rather than free text
- standardise the effort evaluation to be less subjective
- add attendance and punctuality in the reports
- introducing student-led-conferences

Further feedback: Good idea to take the workshops findings and apply them to whole school, making the reports and conferences consistence in primary and secondary.

4. Summer Fayre - Nicole

Summer Fayre will take place 4th June. Vendors have been contacted and asked for more activities/entertainment for the students, which will be supervised by teachers.

Separate meeting for this event will be held on Tuesday at 9.30am to clarify and organise the PA input and support.

5. Year 6 Graduation -Daniela

Traditionally sponsors the PA T-Shirts for the Year 6 graduation, which will take place on June 20th. The design and order process has already started and PA will only have to pay.

The PA also supports the Year 13 graduation taking place on May 26th with 45 students this year. PA votes for sponsoring the Prosecco for this event.

6. PA 2017/2018 –Anna / Asa

The PA is working on a constitution to clarify the intend and organisation of the PA work. Parts of the current PA have agreed to carry on in the next year to provide consistency, but some will not carry on and some members are leaving this summer. Therefore the PA is looking for new volunteers for the steering committee, especially for new treasurers. Comments/reflection from Asa to the work of a treasurer: very responsible role to handle the money side alone, two eye principle to avoid misuse of the position. Further recommendation from Asa is to have of a yearly auditing and volunteer to be the first one.

7. Questions / Miscellaneous

- Yearbook – Nicole all on track, last fieldtrip is done today which will be last pictures to submit.
- Request from school to suggest the date for next year PA event to avoid conflict with other events such as the St. Georges dinner.
- The idea of class representatives for primary school is discussed with head of primary and will be formalised next school year.
- Suggestion from parents: get traffic guards at pick up time to help students cross safely to the parking cars > school is looking into this possibility
- Issue with the bus/ayi swop of bus 1&2 > school is looking into this and promised quick solution of this matter.
- Next PA meeting 31st May 2017, 9.00am