**Transport Information Form - Term 1 2016-2017**

Please complete the following form and return it to your child’s class teacher/form tutor. This form will ensure that the school knows who your child is travelling to and from school with each day. It is very important that any change of travel arrangements on any given day is communicated to the school secretary by phone or email.

Child’s full name: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_\_\_ \_ \_

Class/Tutor group: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

My child will be dropped off at school by \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. This person is my child’s (please circle one) mother/father/driver/the school bus driver/sibling/other \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.

My child will be collected from school by \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. This person is my child’s (please circle one) mother/father/driver/the school bus driver/sibling/other\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.

My child will be travelling to and from school in a (please circle one) private bus/private car/school bus/by foot.

The contact number of the responsible adult that my child is travelling with is \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.

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Please note: Children travelling privately, with either parents or drivers, are the responsibility of that responsible adult until they arrive in the school courtyard, and are again the responsibility of that responsible adult as soon as they are collected from the courtyard at the end of the day. Parents or drivers must accompany children into the school courtyard in the morning and collect them from the school courtyard in the afternoon. Only Secondary School students are allowed to reach and leave school independently.

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Parent name: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Parent signature: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Date: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_