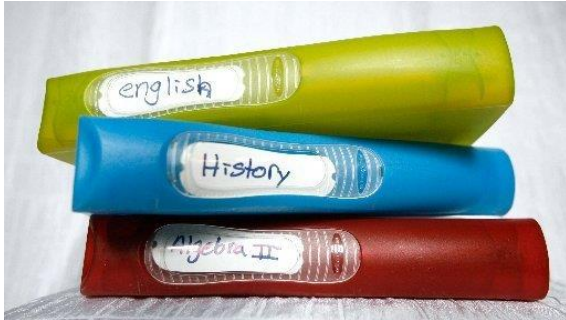


5 WAYS TO GET ORGANIZED



1) Colour code your subjects! Choose a colour for each school subject. For example, if you choose pink for Math class, put a pink book cover on your Math

book, use the yellow tab on your subject dividers for Math, and mark all your Math assignments in your planner with yellow highlighter. With colour, even your toughest subjects will be more fun!



2) Have a pencil case! Yes, I know this might sound obvious, but it is very important to have a pencil case because it will help you keep organized with a pencil or a pen. A clear pencil case? Now, this pencil case is even more useful because you can see what kind of which supplies you have and which ones you need to get. It's also necessary for exams. Look for ones with holes for your binder so you'll never lose it or forget it!

3) Type up your notes! When you get home each day, take a few minutes to type up any notes you wrote in class. Make sure you put the date on each document and which class it's for.

This will help you remember what you learned and make it so easy to study from your notes later!



4) Try sticky notes! Lots to do? Write each task on a sticky note, and then line the notes up across your desk or pin them to a corkboard. Now, move the sticky notes around to prioritize, putting them in order of importance. You'll fly through your to do list, one sticky note at a time!



5) Make note-taking easier by using symbols! You'll take notes more efficiently, and it'll be easier to read them later. You can also make up your own symbols! Here are some examples:

Put a ★ next to important notes that need attention, like big due dates.

Underline words that get across the main point.

Use a ? next to something you don't understand.

Abbreviate words like "because" (b/c) and "without" (w/o) to save time.

When the topic changes, use ➡ to mark a new section.

Good luck with your revision!