

# PA Meeting Minutes, 10. November 2016, Anna

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## Welcome, Theresa

Absent PA Steering Committee members, Ava, Alicia,

## Santa's Secret Shop, Doris

- The preparations for Santa's Secret Shop are going well. Prices for individual items will be in the range of 20-30 RMB, with some items costing up to 50RMB.
- Shopping trip on Thursday, wrapping course the following week – all booked up, as are most time-slots for selling & wrapping.
- Less time will be needed for set up and break down every day as, for the first time, as merchandise will only be covered overnight, not packed away.
- Nicole has offered the staff storage room to store merchandise until market day.
- Request to parents to please speak to younger children about how many people to shop for and what they might like beforehand. Also, keep the number of people on children's lists short as they will only have 30 min to do their shopping. Staff will be on hand to help children make choices.
- Stock that has not sold for the past two years will be donated to the school and/or Roundabout.

## Christmas Market, Michaela

- Sponsors have been found for all three huts (BMW, Audi & Viessmann)
- Schindler will provide food, 10 RMB from each sale will be donated to BSB PA
- Mulled wine has not arrived at IKEA yet.
- Sign ups are open for cookie, jam, and waffle batter donations as well as work shifts at the market. Unfortunately, not many people have signed up yet. Daniela & Michaela will send out an email reminder soon.
- We decided on extra motivation for volunteers: for every bowl of waffle batter (100% according to the recipe), every 10 bags (100g each) of cookies, and every 5 jars of jam (200g each) volunteers will receive two waffle vouchers for the market. Everyone that works a shift will get a drink voucher.
- We can use the school/student kitchen for preparation and re-heating instead of paying cafeteria staff.

- Money was approved for purchase of an additional hotplate, approx. 400 RMB.

### **Tours & Outings, Sabine**

- Forbidden City Tour was a big success.
- Ghost Tour is fully booked for Saturday.
- Warlord Tour scheduled for 27. November doesn't have any signups yet. Date might be poorly chosen (Wizard of Oz weekend, weekend after Thanksgiving, close to holidays).
- Qipao Tour scheduled but details not fixed yet.

### **PA Spring Event, Theresa**

- Some ideas were discussed. As the options and opinions vary widely we decided to conduct a parent survey. Further discussions took place after the meeting to determine what to put in the survey. Daniela to develop and send out together with Theresa and Nicole.
- A Spring Event meeting will take place on 1. December at 10:00, immediately following the PA meeting. Anyone interested in helping out is welcome to join.

### **Other**

- Andy Puttock shared some information about the search for his replacement. Three potential candidates visited the school this week and had meetings with various groups of stakeholders. A decision will most likely be announced in a few weeks. He expects to remain at BSB Shunyi until the end of the school year.
- Isabella asked if Steve Lewis had given us an update on the secondary late bus situation, as discussed in a meeting with parents at the end of October/early November. Andy Puttock gave a brief summary of bus scheduling challenges and current options. Nicole will follow up with Travis regarding any current changes to the bus routes.

**Next PA Meeting December 1<sup>st</sup>, 9:00 am**