

Dover Court Association Meeting Minutes #3 (2016/17)

Purpose of the DCA

- Everyone as a parent or guardian is a member of DCA
- Objectives
 - i. Foster the relationship between the school and parent communities
 - ii. Establish and engage in activities to support the school and advance the education of students
 - iii. Co-ordinate and organize activities, functions and information services that promote and encourage a spirit of community

DCA Communications 'how will we communicate?'

- Email: This has been established and in use for DCA communications
- Facebook page: This has been established and in use for DCA communications and parent information
- Class Rep Coordinators and Class Reps
- School web site
- Central Teacher communication on DCA activities

WHEN: Tuesday 17th January 2017 @ 8.00pm

WHO: All Parents/Guardians

WHERE: Dover Court International School, Cooper Hall

1. Chairman's Welcome & Update: Zoe Hancock
 - Update
 - Uniform Sale (used) - \$1200 made
2. Events held since last meeting
 - Halloween Trunk or Treat – Friday 4th November
 - Parents Quiz night – Friday 11th November
 - Christmas Tree decorating around school
 - Christmas Fair – Saturday 10th December
 - Welcome morning for New to School parents for Term 2 – Friday 6th January

WOW It Was Busy!!!! 😊

3. Upcoming Events – Spring
 - Movie night – Sat 11th Feb – film to start at 7pm as soon as dark
 - Looking at bean bag/seating options to hire or sell, still investigating
 - Do not restrict #s
 - One movie to be selected – Google survey. Form to be set up. Jungle Book, Secret Life of Pets, Angry Birds
 - Location will depend on #s either hard court or the pitch (if the pitch would need lighting for path
 - Food – Popcorn, Crepes, Ice creams, Organic Candyfloss
 - Drinks – Water (have plenty)
 - Family ticket price to be confirmed once screen cost advised
 - Paper drop at reception to pay

- DCA Thank You to Teachers and Administration staff (all)
 - Include in the 45 years week
 - Students to serve morning tea
- Secondary school social event
 - TBA (Dianne)
- School discos years 3/4 and years 5/6
 - Recommend to move to the last term
 - Preference for an evening time or Saturday afternoon
 - To be discussed with Chris Short

4. Treasurers Update: Csaba Horvath

- Financial position - Approximately \$11,000 in account
- Banking update - DCA Bank Account has been set up with MayBank

- Society status
- Charities – Review and select a couple of charities to provide donation

5. Succession planning

- DCA Chair & Vice Chair
 - Roles to be Open and request for Expressions of interest
 - Bronwyn to write up and communicate

6. Other items discussed at last meeting

- Request for parent involvement / speakers
 - i. At cubs a pilot career parent spoke to the group – good feedback and request to extend this type of activity across the school
 - ii. Suggestion to send out a Survey requesting parent details/volunteers for career mentoring or information session. Could suggest dates and parents advise topic and availability
 - iii. Could have forms requesting speaker nominations at the Quiz night
 - iv. Suggestion to have a nutritionist speak at the school (contact is doing at other schools) – for parents. Next action to get a brief of her service and presentation details
- Service opportunities
 - i. Looking for parents/community that work with charities and could provide opportunities for students to assist with their charity
 - ii. Suggestion for Upper school children to assist with ECAs – is happening in some

NEXT MEETING DATE: 14 March 2017

Committee Roles & Members

Chair – Zoe Hancock

Vice-Chair - Rebecca Smith

Secretary – Ann Geehman

Treasurer – Csaba Horvath

Social Media – George Bullworthy

Lower Primary Rep Coordinator – Leandra Gferer

Upper Primary Rep Coordinator – Karyn Pereira

Secondary Rep Coordinator – Diane Price

Committee Members

Efe Ogundowole, Jill Rodavich, Shino Sanda, Sue Easton, Richa Shukla, Karen Ormond