



Proud to deliver

THE DUKE OF EDINBURGH'S INTERNATIONAL AWARD



The British School of Beijing, Shunyi is proud to be an Independent Award Centre for – The Duke of Edinburgh's International Award

Duke of Edinburgh's International Award Policy

The purpose of the Award Policy

- The Award Policy describes the parameters of the Duke of Edinburgh's International Award at British School of Beijing. It is intended to provide a framework and roadmap for the Award at British School of Beijing. It is written by the Award Team and approved by the school/organisation administration.
- The IAC was established on **19 May 2014** by the Foundation through a Basic Licence.
- The Award is intended to further student development by enhancing student opportunities, not to act in competition with any other existing programs or opportunities.

Grounding of the Award Program in the mission of British School of Beijing

The British School of Beijing Mission Statement:

British School of Beijing Mission statement - Be Ambitious – High Quality Learning for every Student

Our approach to learning creates a nurturing environment in which your child will excel academically, socially and personally

We do this by believing that there is no limit to what a student can achieve given the correct motivation and support, in partnership with our parents and community, and world-class teaching.

We aim for our students to grow as individuals, love learning, and be inquiring, knowledgeable, compassionate and caring global citizens, who help to create a better world through intercultural understanding, self-esteem and respect for others.

As a result, our students will become well-mannered, socially and intellectually confident lifelong learners who are fully prepared for their future



The Award seeks to fulfil this mission by:

The Award is linked to the school mission statement in that the Award helps nurtures and promotes a learning environment for the students to excel socially and personally as well as academically. The IA also helps build and develop the self-esteem of the students and a respect for others as stated in the school mission statement.

Sustainability of the Award Program at British School of Beijing

1. Reliable Legal Basis

- a. Internal helpers and participants are insured by the school.
- b. For participants under the age of 18, parents grant permission for participation.
- c. All parents grant written acknowledgement that they have been informed of the
 - purpose and character of the Award,
 - importance of teamwork,
 - necessity of supervision.

2. Solid Organisational Foundation

- a. The school management supports the Award by being fully informed about the philosophy and implementation of the Award, making adequate budgetary and time commitments for the Award training and implementation,
 - Budget for training to maintain sufficient number of Award Team members
 - Annual Licence Fee
 - One session during the new teacher induction week,
 - Set training and adventurous journey days fixed in the school calendar,
- b. The faculty supports the Award by,
 - Participating in the new teacher induction sessions,
 - Committing to sharing their knowledge, skills and network relevant to the Award,
 - Actively promoting the Award within the school community,
- c. The school is committed to having an Award Team with a minimum of 10 members comprising of
 - 4 Management Team
 - 5 Award Leaders
 - 5 Supervisors
 - 5 Assessors
 - 4 other helpers

3. Efficient Award Team

- a. The team consists of a management team, Award Leaders, Supervisors and Assessors and other helpers, such as other staff, activity advisors.
- b. One member of the leadership team is the Award Coordinator and is solely responsible for communication with the Foundation and Senior Management Team of the school/organisation.
- c. Management Team members and Award Leaders serve not only as Award Leaders, but also in the roles of Supervisor, Assessor, each as to his/her preference and ability.
- d. New Award Leaders will be solicited, chosen and trained as to maintain the minimum 2 Award Leaders.

4. Wide Network of Support

- a. School (mainly) and Community-wide opportunities will be systematically built-up and documented, such that a comprehensive, easily-accessible list of ideas, contacts, opportunities



and organisations is readily available for every award participant.

- b. School-wide support and participation in the Award will be built and maintained to ensure that the Award is an integral part of the school fabric.
- c. Adventurous Journeys will be planned in accordance with school policy / sensibilities and where possible to establish a local network to support local training sessions and ventures.
- d. Relationships with community members will be regularly maintained through frequent communication, updates, and inclusion in Award activities.

5. Transparency and Publicity

- a. The Award will be advertised on the British School of Beijing website.
- b. Solicitation of new participants will occur no later than the second term of each school year.
- c. New teachers/staff will receive an overview of the Award, as well as an explanation of how they can participate, during new teacher/staff induction each year.
- d. All Award recipients and ceremonies will be publicised extensively school wide community.
- e. Regular meetings will take place within the Management Team, among the Award Leaders, and between the Award Coordinator and Senior Management Team.
- f. Award related documents will be kept in a shared folder on Teacher Share site.
- g. Annual feedback will be solicited from award participants, parents, faculty members and community participants.

6. Fair Partnership

- a. Participation in the Award is open to any student/member of British School of Beijing who meets the age requirements of the Award.
- b. Participation as an Award Leader is open to any British School of Beijing faculty/staff member, who professes and exemplifies the ideals of the Award, within the parameters of the team size and training requirements.

Mr Nick Bourne - Duke of Edinburgh's International Award Co-ordinator

Mr Andy Puttock – British School of Beijing Principal

29/11/2016