



DATE 25 January 2018

Dear Parents

As in previous years, the school admissions office is now accepting new applications for the academic year 2018-2019. Therefore, the school would like you to confirm your child's place at NAISAK for the next academic year. As we now have very limited spaces available at NAISAK, please ensure that the attached form is signed and returned to us no later than Thursday 8 February.

In order to confirm your child's place for 2018-2019, please:

- Sign and return the attached document to school no later than Thursday 8 February.
- Once the school has received the signed document and seat reservation fee of 3904QAR, your child's place will be secured for the next academic year.
- The agreement will be countersigned by the school and returned to you.
- The updated Parent Handbook and an invoice for the fees for the first term of the academic year 2018/19 will be sent to you at the beginning of Term 3. .
- If tuition fees are covered by your company, please indicate on the last page and ensure that you enter your employee number.

If your child will not be returning for 2018-2019, please:

- Sign and return the attached document to school no later than Thursday 8 February.
- Await for the agreement to be countersigned by the school and returned to you.
- Await for a member of our reception team to contact you to arrange an exit interview.

Should we not receive the completed documents, we will assume you no longer require the place and it will be offered to a family on the waiting list.

We thank you for the trust and confidence you place in us by sending your child/ren to NAISAK. This is an important responsibility that we are honoured to fulfil. We look forward to seeing your child/ren continue to develop and progress in their learning. As always, if you have any questions or enquiries, please do not hesitate to contact us at the school.

Yours faithfully

Dave Pontich
Principal

Lauren Jones
Admissions Coordinator



IMPORTANT NOTICE

FEE STRUCTURE 2018-2019

- Please note that in accordance with the MOEHE, our 2018-2019 fee structure is subject to change.
- Should there be any changes to our fee structure, they will be published on our website under the Admissions section when they are confirmed. Parents will also be informed in writing by the school. For further details, please contact our Finance Manager at harshani.peiris@nais.qa.